

## Parent Guide

I am excited to be the Camp Director for the Middle Tyger District Camp again this year! I have been involved in cub scouting for over 5 years. I have completed National Camp School training and look forward to making this a memorable and positive experience for everyone.

Most importantly, we could not have a camp without you! As a parent/guardian, we ask that you take the time today to read the guidelines and information below. This guide should answer many questions you may have and provide you with a general overview of what camp is all about. If you are thinking about volunteering or would like to know more about the specific procedures we have in place at camp, please see the staff guide attachment at [www.palmetto-bsa.org](http://www.palmetto-bsa.org) - Click on Camps, Cub Scout Camps and see our file under Middle Tyger District.

For many boys, Cub Scout Day Camp is the hands down highlight of the summer. Camp is a great opportunity for Cub Scouts and their adult leaders to enjoy a week in the sunshine, exploring their area, participating in a variety of Scout activities, special events, games and field sports with boys from their community and surrounding areas.

This guide has been developed for you! Most questions you have about day camp will be answered as you review these pages, so please read them carefully. I will post updates and answers to questions as needed on the Middle Tyger Day Camp website link and via e-mail.

First and foremost, Cub Scout Day Camp is FUN!!! At the same time, we hope that Cub Scouts learn new things and make new friends. While there are a lot of rules and things to remember, we want to assure you that safety and fun are our top priorities. I look forward to seeing all of you at the 2009 Day Camp!

**OUR THEME THIS YEAR: Blast Thru The Past – We will celebrate 100 Years of Scouting in the USA**

We will be using everyday items to teach cubs about scouting history through games, arts and crafts, conservation, our natural world and other activities which to reinforce knowledge, critical thinking, and hands-on retention. Camp is fun but can be a great way to learn new things at the same time. Your children will also get plenty of physical exercise at camp, so be sure they get enough sleep each night.

We will have a separate program just for our rising and existing Webelo scouts which will teach them skills they need as they approach the transfer into Boy Scouts.

## STAFF /VOLUNTEER REQUIREMENTS

Parents, grandparents and other adults over the age of 21 are welcome to volunteer and work directly or indirectly with the Cub Scouts at day camp. If you are willing, we have a place for you on day camp staff. Registration, nurse or EMT, program area (facilitate or assist) and more! All First Class and higher rank Boy Scouts who are at least 14 are welcome to help as a den chief. Any Boy Scout or girl age 14 and older

may assist as a staff program aid. All day camp volunteers should complete a volunteer application, Youth Protection Training and health form to work at day camp as staff. These records will be used by camp administration or health providers ONLY. Medical forms can be returned to you by written request at the end of camp. These forms are used for contact, attendance, audit, inspection and health emergencies and are required by the BSA. Current BOY SCOUTS who act as registered den chiefs will be able to earn service hours. Volunteer verification letters can be written, upon request, for those who need them.

If you are interested in a position which requires special training (BBs, Archery, Aquatics, etc...) let us know. We can help you get the certifications you need. BB and Archery certifications can be used for other BSA sponsored events during the year (Walnut Grove and registered pack events included!)

If you have a current CPR/First Aid/First Responder certification or you are a licensed LPN, RN or Dr. and plan to volunteer at camp, PLEASE let us know.

If you know of a person who might wish to come and speak or present to the kids during camp, please let us know that, too! Guest speakers are important (weather, scouting history, law enforcement, fire and rescue, and animal handlers would be great for this year's program!)

Of course, if you cannot participate in camp but know a local business owner who would like to donate snacks, food, drinks, water, materials or services to camp, we would love to hear from them. Camp is completely volunteer driven and donations of time, materials and services help us keep the operating costs of camp (and therefore, the registration fees) low. We can make just about any donated item work at camp! Plus, it helps reinforce the ideals of scouting (Thriftiness, Conservation, etc...) and our theme this year!

**How You Can Help:** Take a day (or five) off and spend it with your son! You can help lead your son and his Den throughout the day, guiding them through various activities, projects, and games. Or, you could run an activity center, helping all of the campers learn a skill, complete a project, or gain valuable knowledge. It is a fun and satisfying experience that is well worth your time investment.

**Those volunteers who are present as staff members or den leaders for all 5 days of camp receive a free shirt and a 50% registration discount for ONE child per household. (if applicable) \*\* This does not apply to required adult partners of Tiger cubs.\*\***

### **INJURIES OR ILLNESS**

All injuries or illness must be handled by the camp medical officer on staff, no matter how minor. We will have a health officer in camp. Parents will be notified at the end of the day if their child required any minor treatment (bumps, minor bruises, blisters, etc...) Parents will be contacted if any medical treatment off-site is needed or the illness/injury requires parent pick-up (fever, vomiting, diarrhea, etc..)

In light of recent health concerns about the H1N1 flu, please NO NOT send your child to camp if he/she has:

1. A fever of 100.0 or above
2. Vomiting or Diarrhea in past 24 hours
3. Steady cough, aches , chills, etc..
4. Any other signs of an illness which could be spread to others (i.e. pinkeye)

### **DEHYDRATION**

Day camp occurs during the summer months. It will be hot outside. During this time, each Scout and adult must carry a water bottle, and constantly drink water throughout the day to combat dehydration. Plenty of water will be made available.

### **CLOTHES**

All campers and adults must wear appropriate attire. All Scout staff, five-day leaders and staff members will wear day camp shirts all five days. All other adult leaders must wear appropriate clothing. **No sport bras or biking shorts are permitted. Name badges and applicable wristbands must be worn while at camp.**

### **WHAT TO BRING TO CAMP**

A non-perishable bag lunch, snacks and drink with your full name on it.

Swimsuit, towel and pool shoes. You will need to bring sunscreen and any goggles, earplugs, swim vest etc...(no blow up arm floaties, please) All campers and staff are responsible for their own items. Please apply sunscreen to your child before he/she comes to camp. It gets hot and the sun is strong even early in the day.

Your child will be in the sun on and off throughout the day. Please consider sending your child with sunscreen he can easily apply. You may send your child with a hat and sunglasses if you choose.

Closed toe shoes. (No sandals, thongs, crocs or flip flops.) PLEASE NOTE: Crocs, sandals or any open toe shoe are NOT approved footwear for the shooting range. If your child wears non-approved footwear to camp, they will not be allowed on the course. NO EXCEPTIONS! Tennis shoes are best!

Send your child with his camp backpack and water bottle each day. Please mark your child's name on each of these items. Lunches and snacks should be in a heat resistant bag (thermo bag or small cooler is fine). Water frozen in the water bottle will be cold and easy to drink by lunch and can help keep food cold.

Please, no glass containers as they break easily. Names should be clearly marked on all personal items.

If your child forgets his/her lunch, we will contact the parent. There are NO alternative lunch facilities at camp this year.

In the event a child does not bring correct shoes, a swimsuit, etc.. the child will not be able to participate in said event that day.

A willingness to have fun, a thirst for adventure, a sense of fair play and spirit of cooperation.

### **WHAT TO LEAVE HOME:**

Pets: Dogs, Cats, Birds, Snakes, etc.  
Sisters and Brothers (Unless they are Tag-Alongs)  
Knives of any kind  
Fire starters of any kind  
BB or Archery equipment  
Electronic Games, Personal Stereos  
Trading Cards, etc.  
Anything that will melt. (Crayons, chocolate bars, etc..)

YOUR CHILD WILL BE BUSY...ALL DAY

### **Daily Activities**

Each day at camp we start with the camp assembly and flag ceremony. On some mornings there are special programs at assembly. After assembly, dens start the day with a short gathering period to practice their skit, etc.. Then it's off to the activity stations for Arts, Crafts, Sports, etc...and of course, BB Guns and Archery. Each day's schedule is different, as dens of different ages rotate through appropriate activities. Usually, there will be only one or two dens at each activity. Major activities such as crafts and shooting sports are controlled by adult staff members, some activities are directed by the den adults, and some games and demonstrations are led by Boy Scout Youth staff. Our day ends with an assembly and closing flag ceremony each afternoon.

### **Special Activities**

We will be swimming each afternoon at camp. Campers will be well supervised and divided into groups based on their swimming ability. If you are a parent who does not want your child to swim at all, please communicate this to us and we can make alternative activity arrangements for your child during that time.

### **CAMP CODE:**

In order to have the best possible Day Camp experience, all Campers and Staff members should know, understand, and agree to abide by our Camp Rules. Please review them with your son prior to his first day of camp.

**RESPECT AND OBEY THE AUTHORITY OF ALL ADULTS AND JR.STAFF.  
USE THE BUDDY SYSTEM AT ALL TIMES. NO WANDERING ALONE!  
KEEP HANDS AND FEET TO YOURSELF.  
TEASING, NAME-CALLING, FIGHTING AND BAD LANGUAGE IS NEVER  
ALLOWED.**

**USE ALL RESTROOMS, DRINKING FOUNTAINS, AND CAMP EQUIPMENT  
CORRECTLY.  
PLAY ALL GAMES ACCORDING TO THE RULES.  
NO RUNNING IN CAMP, EXCEPT ON THE SPORTS FIELD.  
STAY OFF HILLSIDES and STAY ON TRAILS.  
LEAVE ACORNS, ROCKS AND STICKS ON THE GROUND.  
NO GUM, KNIVES, FIRE STARTERS, TRADING CARDS, OR PERSONAL  
ELECTRONIC DEVICES AT CAMP.  
PICK UP LITTER WHEN AND WHERE YOU SEE IT.  
HAVE FUN!!!**

Any camper having a persistent problem with any of the above rules will receive a referral from his den leader and be sent to the Camp Director. Referrals will be handled in the following manner.

**First: Time out and Camp Director/Cub Scout conference.**

**Second: Referral slip sent home to be signed by parent and returned the following morning.**

**Third: Camp Director/Parent conference.**

If behavior problems are significant or dangerous to the Scout, other campers or staff members, the parent will be notified for immediate action.

## **Day Camp Procedures**

**Check-In:** Scouts should plan to arrive at camp between 8:00 and 8:15am. Adult and Boy Scout volunteers should arrive at camp between 8:00 and 8:30am on the day(s) they are volunteering, and must sign-in. Scout check-ins do not start before 8:00am. Daily set up volunteers should arrive **NO LATER THAN 7:15 AM**. Opening ceremonies start promptly at 8:30 AM.

As Scouts and their guardian enter camp, a member of the Day Camp Staff will greet them and direct them to the registration table on the first day of camp. After checking in at the registration table, the Scout and guardian will be directed to the Den area. The Scout should be presented to the Den Leader(s) and the guardian should sign the Den roster to show the Scout is present in camp that day.

**Check-Out:** Closing ceremonies end at 5:15pm sharp Monday through Friday, so it is recommended that guardians arrive 15 minutes before the end of camp for the check-out procedure. **Please do not arrive late to pick-up your child.** Any child who is not picked up by 5:15 PM will need to report to the check in/out area with their den leader. The parent will be contacted. If the parent cannot be reached, the camp Director will begin to contact those adults listed on the child's registration/contact form.

If, as a parent, you have an **emergency**, please contact the Camp Director as soon as possible. Please do not call the club's main number to have a message sent to us.

Youth attending Day Camp must be picked up and signed out at their appropriate Den **and** Check-Out area. Camp is being held at a club with members who are not affiliated with scouting. Our procedures are designed to keep everyone safe and accounted for. They are not intentionally meant to inconvenience anyone. Youth are not permitted to go to the parking areas unless accompanied by the designated guardian driving them home. Incoming scouts are not permitted to be “dropped off”. The parent or guardian who brings them **MUST** accompany the scout through check-in and to his den each morning. No Scout, Tag-along, or leader is permitted to leave camp without being signed out on the appropriate roster form.

Only designated guardians may pick up day camp youth and take them out of camp. The camp director must have a signed permission slip on file for each designated guardian. No child will be released unless this procedure is followed. Parents/ guardians and authorized personas allowed to pick up each child should be prepared to show identification.

**Midday Release:** Everyone will be checked into camp each morning. If you must leave camp before closing, a designated guardian must sign them out via the den leader **AND** check out area before taking custody.

**Camp Stations and Activities:** Each day at camp, Scouts will spend their time doing [fun activities](#) at different stations throughout the camp. The activities are designed to be age appropriate, exciting, and many are directly related to achievements the Scouts can earn in their progress toward ranks. Some of the activities include crafts, nature exploration, archery, wood-working, BB guns, and games. Summer Camp is a great way to get a jump start on next year's Scouting program.

**Buddy System:** All youth in camp must pair up and travel with a buddy (or two buddies if there are an uneven number of youth). The buddy system is to be used at all times. No exceptions.

**Conduct:** Campers are expected to be polite and respectful. They should be familiar with the meaning of the Cub Scout sign and listen to leaders during activities. Running, throwing rocks, and wandering into the wooded areas are not allowed at camp.

## **CLUB RULES**

- 1. Scouts must use the designated port-a-pottys in our camp area.**
- 2. Parents and campers are not allowed in the club's tot lot area before, during or after camp.**
- 3. Campers and parents/staff/leaders are not allowed in the pool area unless it is a designated swim time. Please do not use the pool after pick-up UNLESS you are a registered club member. The Westside Club will happily provide interested parents a facility tour after camp ends for the day. They have a lot to offer families.**
- 4. Campers should be respectful of others using the club facilities. When entering and exiting through the club, we ask all campers to use their “inside” voices.**
- 5. Camp problems should be addressed to the camp director. Please do not approach club staff with questions about our camp. We are leasing space from them and they are not camp volunteers or staff members.**

**Medications:** Medication will not be administered at camp. If your child requires a mid-day dose of medicine, the parent or guardian must make arrangements to visit camp to give the child the medication. If a medication must be kept by the Den Leader for a **potentially life threatening condition**, such as an allergy to bee stings, **all adults in that Den AND the assigned Health Officer must know where the medication is**. Children with asthma may carry their own inhalers during camp. These are the **ONLY** exceptions.

**Emergency Situations:** If the camp health officer determines an individual requires medical attention, the individual will be transported to the hospital or emergency clinic either by the emergency vehicle or ambulance. The Scout Executive will notify the individual's emergency contacts.

**Visitors:** Parents, family members, and friends are welcome to attend the closing ceremonies of Day Camp each day. Parents who expect to participate in any of the other camp activities must have a [registration/health form](#) on file with camp director. All visitors **MUST** check-in and obtain a name tag.

**Personal Property:** The camp or club does not assume responsibility for damage or loss of any personal property brought to camp by a camper or adult. All personal items should be marked with the owner's name to expedite returns from Lost and Found. Adults are reminded to keep automobiles locked when parked. Designated parking will be advised on the first day of camp (or at orientation).

**Scout Achievements:** At the end of camp, Scouts will be sent home with a list of all Scout achievements completed during camp. Any patches, belt loops, sports or academics pins earned should be purchased by the Scout's Pack or family, as they will not be provided by day camp.

**What to Wear:** All Tiger, Cub, and Webelos Scouts, as well as adult volunteers will receive a camp t-shirt to wear at camp. The camp t-shirt will be the official uniform during day camp. Please wear shorts or pants with shoes and socks (no sandals). Dress for the weather.

### HOW TO GET TO CAMP

The Westside Club is located at 501 Willis Rd. Spartanburg, SC 29301 (behind the new Target Store off Hwy 29)

From Woodruff:

Take I-26 West to Spartanburg, Take Exit 21A South toward Greer (Hwy 29) Past IHOP and new Target Store, turn left onto Hadden Rd. Right at Stop sign onto Willis Rd, Club on left.

### EMERGENCY TELEPHONE

There is a telephone available in the Club. It is for Emergency Use Only, and only to be used by adult staff members or the Camp Director. In an emergency, please check with the Director prior to using the phone. Someone may have already

notified the appropriate local authorities. Personal cell phones may be used only as necessary and while campers are properly supervised. Please make any necessary calls short. The boys will need your undivided attention.

**IMPORTANT PHONE NUMBERS:**

**Emergency: 911**

**Westside Club Main Number: 864-587-7106**

**Heather Muller – Camp Director Home : 864-574-5671**

**Cell: 864-706-1846**

**In the unlikely event we have a weather emergency, the camp has access to interior spaces inside the club to use until the event passes. Our general policy is:**

**If there is only rain:** Activities can continue as planned if there is no wind, thunder or lightning.

**If there is rain and thunder, but no lightning:** Boys will proceed to the indoor assembly area. Campers cannot return to stations until 30 minutes have passed without a clap of thunder. Rainy day activities will commence.

**If there is lightning/ tornado warning or other event:** Camp Director and Council Executive will decide if camper pickup is necessary. Den leaders will assist with parent/guardian contact to pick up children.