

BOY SCOUTS OF AMERICA
100 YEARS OF SCOUTING



CELEBRATING THE ADVENTURE
CONTINUING THE JOURNEY

SUPPLEMENT TO UNIT PLANNING GUIDE

HOW TO PREPARE FOR AN EXPO

**PALMETTO COUNCIL
MECKLENBURG COUNTY COUNCIL
100TH ANNIVERSARY
BSA CAMPING AND OUTDOOR EXPO**

**SATURDAY
APRIL 10, 2010**

PREPARING FOR A SUCCESSFUL SCOUTING EXPO

Here are some helpful hints on how to prepare for a successful Scouting Expo display.

1. **Select an Expo Chair** for your unit and start to develop your participation plans.

2. **Choose your unit's booth theme** – Make sure it's ACTION-oriented. See the ideas presented later in this guide, but you are by no means limited to this list of themes. Be creative, do something that will excite your scouts and the public as well.

Cub Scout Packs and Dens – there are many helpful ideas available in Scouting Magazine, Cub Scout How to Book and Boys' Life.

Boy Scout Troops and Patrols – consider the Boy Scout Handbook, Scouting Magazine, Boys' Life, Merit Badge Books and your Leadership Handbooks.

Venture Crews and Explorer Posts - you will find that the field is as wide as the variations in the Unit interests. Look for ideas that will lead to excitement and fun for you and the public. Consider a theme related to your specialty or consider ideas from Scouting Magazine, Specialty Publication and ideas from your sponsor. Why not deliver a public service consistent with your unit interest.

3. **Use everyone**, including parents, Scouts and friends of Scouting, in preparing your booth. Many times uninvolved parents who will find something in the preparation for the Expo that will catch their interest and become a real help to the unit. Use imagination in preparing the booth or activity area.

4. **Send in the Unit Participation Form.** We will do our best to meet your booth/area needs request. However, resources are limited. In the event of identical requests, the allocation will be on a first come, first serve basis. If there are problems, your unit will be contacted.

5. **Assemble all materials** for putting the display together.

6. Let the display **reflect the excellent** Cub Scouting, Boy Scouting, Venturing or Exploring program of your unit. Keep the action high in the forward part of the booth so the visitors can see what is happening. Show the public why Scouting is so great and so important in developing tomorrow's leaders. Let the Youth answer questions and demonstrate your booth's activity.

7. **Information Center** – Pick up Expo Information, including the final schedule. Report problems or incidents. Drop by just to say, "Hi!"

8. **Security** – All units are encouraged to have adequate First Aid supplies to treat injuries. The Emergency Reporting Center will be located at the Show headquarters. Units may set up displays on Friday starting at 12:00 noon, but will be responsible for the security of their own display area overnight. Don't leave anything of value unattended.

9. **Promote the Expo To Everyone** – Our scouts and leaders are the best promoters we can get for the 100th Anniversary Scouting Expo. Have your scouts tell their friends, have the parents tell the neighbors and friends at work. Make a presentation about the Expo at your church or charter partner meeting. Be creative. Put posters up around your neighborhoods and at your church.

10. **COME ON OUT AND HAVE A GOOD TIME**

DISPLAY BOOTHS

For Your Booth, Your Unit Must Provide:

1. Plan to bring all necessary equipment, including tables, chairs, benches and decoration. Remember the Scout Motto, "Be Prepared". The **show will go on**, so prepare for bad weather.
2. A sufficient number of unit members in complete uniform to staff your action display and to give continuous demonstration. Establish a schedule for manning the booth so the Scouts can participate in all parts of the Expo. Remember two adults must be present at all times.
3. Use plenty of decoration. Make the display as attractive as possible.
4. Proper safety precautions should be taken to avoid danger to the health and safety of the Expo participants or to the general public.
5. You should provide a sign designating the Unit Number, District Name, Booth Theme, and Name of your Chartered Partner. Let everyone know who sponsors your Unit. Units are encouraged to display their unit flag at their display area.
6. Once signed up, you will receive more specific information concerning your location and details such as opening and closing ceremonies.

Conduct Guidelines – Remember, this is a Scouting event, and we are all expected to conduct ourselves as good Scouts. The following rules need to be adhered:

1. Booths need to be set-up and disassembled at certain times. Please have your exhibit or activity ready when scheduled and stay till the end of the Expo.
2. Loudspeakers and public address systems are not permitted in order to preserve the atmosphere of Scouts in action.
3. Keep two adults in or near the booth at all times for reason of youth protection, security and safety.
4. At least two uniformed youth members of your unit should be in your booth at all times to explain your booth to visitors.
5. Advertising or distribution of commercial material is not permitted, in keeping with the goal of demonstrating our Scouting skills. Units may use giveaways, but no selling or solicitation is permitted. However, you can advertise that your unit participates in the annual Popcorn sales and give tentative dates and contact information.
6. All booth areas should be kept clean and free of all hazards.
7. Help your Scouts to include the audience as much as possible.
8. Remember to remove all display material and take them with you.
9. If you feel your exhibit might be dangerous to yourself and others, please let the Expo Committee know of this hazard when you submit your application. (i.e. darts, archery, Etc.)
10. No ground fires are permitted. All cooking must be above ground.

11. Scout Advancement – Cub Scout Packs and Scout Troops are encouraged to post signs at their booths that list what Cub Scout achievements or electives can be earned by the Cubs who participate in the booth activity or what requirement for Scout Rank Advancement or Merit Badges may be earned by Scouts who participate in the activity.

12. REMEMBER THE SCOUT OATH AND LAW!!!!!!

Helpful Hints For Creating An Exciting Demonstration

1. Secure help for subject selected, such as other unit leaders, parents, merit badge counselors, consultants, etc.
2. Perfect demonstration skill by frequent practice.
3. Plan layout of your exhibit:
 - a. Select title; identify your subject. Keep words short and simple. Make it personal to attract attention. If possible, convey action. Identify the boys on duty (develop a shift schedule for all boys to participate).
 - b. Use unit, patrol, den flags.
 - c. Develop text for any written work appearing on signs you make.
 - d. Make letters large enough to be seen.
 - e. Use freehand lettering or glue-on letters. Stencil letters can be used if they are the right style and are big enough.
4. Select material with care.
 - a. Use the real thing when possible; it is better than models. Where possible, use items actually made by unit members.
 - b. Keep security in mind.
 - c. Use sturdy construction.
 - d. Use flame proof decorations, flame proof or fire retarding crepe papers or treated cloth.
5. Plan audience participation. Encourage visitors to try an activity, test visitors' knowledge with homemade games, etc.
6. Distribute samples where possible of cooked food, leather novelties, etc.
7. For group demonstration, use a barker or speaker to report on the activities. **REMEMBER – NO PA system.**
8. Encourage spectators to ask questions. Print signs saying "Ask Questions". Make certain that your Scouts speak up.
9. Start over when demonstration has reached its completion. For instance – take apart lashings in pioneer demonstration and start over.

10. Schedule replacement dens, patrols or teams often enough so that demonstrations are always fresh and exciting, and all unit members get a chance to be in the Expo and see the other displays and activity areas. Don't let any of them miss Adventure Base 100 or the Carowinds opportunity!
11. Plan demonstration so that all Scouts in the display have something specific to do. They are the stars of the show and should be cast in the best roles.
12. Experienced exhibitors know that they have just 60 seconds to achieve the three basic objectives: attracting spectators' attention, involving them mentally, and motivating them to action. Demonstrations should be planned with this in mind.
13. Identify your booth with a sign giving unit number, chartered partner, District and theme.
14. Uniforms are important. Every Scout should be checked for personal appearance by their leader before he goes on duty.
15. Set up your display and rehearse.
16. Have fun at the Expo and your visitors will also have fun. Remember, leaders: you have a great impact because - Leaders set the example!

100TH ANNIVERSARY SCOUTING EXPO

IDEAS FOR CUB SCOUTS & LEARNING FOR LIFE GROUPS (Grades 1-6)

Adventures in Space	Geologist	Rivers of the World
Aircraft	Gifts and Decorations	Rocks
American Heritage	Gymnastics	Salt Modeling
Animals and Pets	Handicraft	Sand Painting
Aquariums	Harmonica Band	Scientist
Around the World	Highways to History	Scrap Books
Athlete	Hillbilly Band	Seashell Craft
Award Ceremonies	Homemade Musical Instruments	Showman
Back Yard Cubbing	Home Museum	Simple Machines
Back Yard Gym	Home Safety	Soap Sculpture
Bands	Insects	Spatter Painting
Banjo Chorus	Investiture	Sponge Throw
Barber Shop Quartet	Keep America Beautiful	Sports Carnival
Beadcraft	Keeping Healthy	Sportsman
Bean Bag Toss	Kite Building	Stamps
Birdhouse	Knights of the Roundtable	Stencil Stunts
Block Printing	Knights of Yore	Strength and Skill
Blue & Gold Favors	Know Your Community	Summertime and Skill
Bucket Bounce	Lead Printing	Things that Go
California Gold Rush	Leathercraft	Tin Can Craft
Circle Cover	Moccasin Craft	Toothpick Handicraft
Circus Days	Magic Show	Toy Making and Repair
Clothespin Drop	Make Believe	Traffic Safety
Clowns	Making Flowers	Tricks and Puzzles
Coat Hanger Craft	Match Craft	Turtle Derby
Coins	Masks	Typing Things
Collections	Metal Crafts-Copper	Using Rope
Comic Characters	Leaf Mounting in Plastics	Wall Plaques
Communications	Mind Reader	Water and Soil Conservation
Cone Craft	Miniature Indian Village	Webelos Rope Relays
Conservation	Model Airplanes	Webelos Trail
Cork Craft Model	Trains	Wheels, Wings, and Things
Cowboy Singers	Mother Nature	Whittling
Craftsman	Mountains of America	Wildlife Conservation
Cub Circus	Muscle Building	Wire Craft
Cub Band	Nail Drive Contest	Wood Carving
Cub Fitness	Native American Ceremonies	Woodworking
Cub Handyman	Native American Chants	Your Home and Community
Cub Olympics	Native American Crafts	
Cub Space Derby	Native American Dances	
Cub Trail	Native American Lore & Customs	
Den Doodles	Native American Totem Poles	
Driftwood Craft	Native American War Shields	
Ducks in Pond	Naturalist	
Family Alert	Neckerchief Slides	
Family Fun	Our Nation's Flags	
Feats of	Outdoorsman	
Feats of Skill	Places to Visit	
Flags	Plaster Casting	
Foil Craft	Popsicle Stick Craft	
Forester	Puppet Show	
Fortune Telling	Repairs	
Freedom Festival	Rhythm Band	
Fun Tournament	Ring the Bottle	

100TH ANNIVERSARY SCOUTING EXPO
IDEAS FOR BOY SCOUTS,
VARSITY SCOUTS, VENTURERS & EXPLORERS

A Better Place To Live	Fly and Bait Casting	Primitive Fire Making
American Business	Foil Cooking	Public Health
Art	Forest Fire Prevention	Radio
Artificial Respiration	Geology	Railroading
Astronomy	Get the Message Through	Reflector Oven Cooking
Atomic Energy	Good Citizens	Religious Awards
Automotive Safety	Good Turn for America	Reptile Study
Aviation	GPS	Rescue Methods
Axemanship	History of the Flag	Repelling Basics
Bake Shop	Historic Trails Award	Rope Bridge
Basic Swim Strokes	Hobby Show	Rope Making
Bike Camp	Hobo Cooking	Safety
Bird Study	Homemade Scout Equipment	Safe Shooting
Bookbinding	Home Repairs	Safe Swim Defense
Botany	Insect Life	Scuba BSA
Bridge Building	Judging-Measurements	Signal Tower Building
Boardsailing BSA	Know Your Community	Elementary
Boy's Life	Kayaking	Advanced
BSA Lifeguard	Lashing	Simple Swim Rescues
Camp Cookery	Leatherwork	Small Boat Sailing
Camp Gadgets	Leave No Trace	Small Boat Safety
Camp Furniture	Live Off the Land	Snorkeling BSA
Camping	Machinery	Soil and Water Conservation
Cardboard Box Ovens	Mapping Skills	Stamp Collecting
Cement Mixer Pancakes	Marksmanship	Star Study
Church Awards	Masonry	Tent Making
Coffee Can Casseroles	Metalwork	Theatre Merit Badge
Coin Collecting	Miniature Indian Village	Wood Lore
Cold Weather Campout	Model Design and Building	Zoology
Communications	Monkey Bridge	50-Miler Award
Community Service Projects	Motor Boating Safety	
Compass	Music Men	
Cooking (limited)	Music	
First Class Native	American Arrow Making	
Second Class	Native American Beadwork	
Merit Badge	Native American Ceremonies	
Primitive	Native American Crafts	
Cooking Gadgets	Native American Dances	
Cooking Turkeys	Native American Games	
C.O.P.E. Basics	Native American Hand Wrestling	
Council Camps	Native American Headdress	
Cycling	Native American Pottery Making	
Dehydrated Foods	Native American Totem Poles	
Doughnut Making	Native American War Shields	
Drum and Bugle Corps	Nature Know-How	
Dutch Oven Cooking	Neckerchief Slides	
Edible Plants	Orienteering	
Emergency Preparedness	Packs and Packing	
Famous Men Who Were Scouts	Packsack Living	
Finger Painting	Personal Fitness	
Fire Safety	Photography	
First-Aid (Realistic)	Pioneer Models	
First Aid to Animals	Pioneering Ferris Wheel	
Flag History and Use	Portable Kitchen	